



Wes-Kaapse Provinsiale Parlement
Western Cape Provincial Parliament
IPalamente yePhondo IeNtshona Koloni

NOTICES OF MOTION

FACT SHEET 8

REVISION 1, 12 JULY 2016

With a few exceptions, which are listed in the standing rules, notice must be given of every motion. Generally, the House must be informed in advance of any motion so that Members will have sufficient time to prepare for the debate and take a position in their parties on the matter.

Notice may only be dispensed with by the unanimous concurrence of all the Members present. If a Member wishes to move a motion without notice, he/she should consult the other parties in order to obtain their consent. If this is not done, Members are unlikely to agree to a motion being proceeded with if no notice has been given.

Notice can be given of a motion either by reading the motion aloud in the House when the Presiding Officer calls for notices of motion or by delivering a signed copy of the notice on any parliamentary working day. The text of the motion will then be printed on the Order Paper of the following sitting day.

Immediately after having given oral notice of a motion, a Member is required to deliver a signed, written copy of the notice to the Table. Alternatively, a Member may deliver a signed copy of the notice to the Secretary for placing on the Order Paper.

If authorised to do so, a Member may give notice of a motion on behalf of an absent Member.