



11/4/14

Wes-Kaapse Provinsiale Parlement  
Western Cape Provincial Parliament  
IPalamente yePhondo leNtshona Koloni

**MINUTES OF PROCEEDINGS**

**STANDING COMMITTEE ON CULTURAL AFFAIRS AND SPORT**

*Wednesday, 27 May 2015, Committee Room 1 (11:00)*

**PRESENT**

**Members:**

**Democratic Alliance**

BD Kivedo

RD MacKenzie (Chairperson)

MM Wenger

**African National Congress**

P Makeleni

RT Olivier

**Western Cape Provincial Parliament: Officials**

W Matthews, Committee Co-ordinator

MA Burgess, Committee Assistant

**Department of Cultural Affairs and Sport**

HM Du Preez, Chief Director: Cultural Services

JS Moleleki, Director: Arts, Culture and Language Services

**1. WELCOME**

The Chairperson welcomed Members and departmental officials.

**2. PRESENTATION**

Ms Du Preez provided a brief overview and Ms Moleleki presented on the Western Cape Cultural Commission (WCCC) as well as the Western Cape Language Committee (WCLC). The processes for nominations and appointment are the same for both Entities. However, the core functions of each differ. She identified the relevant legislation that gives effect to both Entities. The Standing Committee is required to invite the general public to submit nominations to both Entities and submit

a short list to the Minister of Cultural Affairs and Sport. The maximum number of nominees is 20 for each Entity. The Minister then appoints members to the WCCC and the WCLC. For the WCCC there should be 10 to 14 members on the Commission whereas there should be 11 members appointed to the WCLC.

The Minister appoints members based on the following criteria:

- i. Cost effective management;
- ii. Effective administration and high-quality service delivery;
- iii. Geographical and demographical representation;
- iv. In terms of the WCCC, there must be a focus on cultural and language realities;
- v. In terms of the WCLC, there must be representation of languages as follows: Afrikaans (4 members), isiXhosa (3 members), English (2 members), South African Sign Language/Deaf Community (1 member) and previously marginalised indigenous languages (1 member).

### **3. Key points pertaining to the presentation**

All members must be South African citizens, none of whom may be public servants. The remuneration of the Entities is determined by National Treasury policy which outlines a scaling system to determine the level of remuneration.

The Entities are assessed using the same performance management system as the Department of Cultural Affairs and Sport. Therefore, Entities also submit quarterly reports, annual reports and annual performance plans.

The Pan South African Language Board (PANSALB) Act provides that should there be provincial legislation for a language committee, such a committee must be recognised by PANSALB. The WCLC is recognised by PANSALB.

### **4. Status update of nominations**

The Chairperson allowed the Committee Coordinator to provide a status update about the nominations received to date. The Coordinator indicated that 16 nominations had been submitted with one submission to be hand delivered on 28 May 2015 as the applicant was unable to send the application due to technical difficulties. The Coordinator stated that this applicant did indicate her difficulties in sending the application, prior to the original deadline of 25 May 2015. There were two persons who requested nomination forms after the deadline.

The advertisement was placed in three newspapers, namely the *Cape Times*, *Die Burger* and *City Vision*. The advertisement was also placed on the Department's website. The marketing and communication department of the four universities in the province, namely the University of the Western Cape (UWC), Stellenbosch University (SUN), the University of Cape Town (UCT) and the Cape Peninsula University of Technology (CPUT), were requested to post the advertisement on their respective electronic notice boards.

The Chairperson thanked Ms Du Preez and Ms Moleleki for their contributions and closed the meeting for in-house administration.

### **5. The Committee resolved:**

- i. To re-open the advertising process to allow more applications for the Western Cape Cultural Commission. The revised date was set for 8 June 2015.
- ii. To acquire a quotation for radio advertisement cost for a single advertisement to be aired.
- iii. To reconvene on 10 June 2015 to peruse and discuss the applications.
- iv. That the Committee Coordinator provides a matrix listing all the applicants and key details.
- v. To invite the new Minister of Cultural Affairs for an introductory briefing to the Committee.

**6. Requests for information**


The Committee requests a copy of the Department of Public Service and Administration (DPSA) guidebook for the appointment of persons to boards of state controlled institutions.

**7. Consideration and Adoption of documents**

The Committee considered and adopted the draft minutes of 13 March 2015.

The Committee considered and adopted the draft Committee Programme with changes.

The meeting was adjourned at 12:15pm.

  
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Date: 29/9/2015

**Mr Mackenzie, RD (MPP)**

**Chairperson of the Standing Committee on Cultural Affairs and Sport**