

Western Cape Provincial Parliament

CHAIRPERSONS' FORUM



Chairperson: Ms B Schafer

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Please note that a meeting of the above Forum will take place as follows:

Date : **Friday, 4 February 2022**
Time : **07:00 – 08:30**
Venue : **Virtual Meeting via Microsoft Teams**

AGENDA

1. Welcome
2. Presentation by the Financial and Management Accounting Section on the:
 - a. Status of the Budget Spending Patterns of Standing Committees
 - b. Breakdown and adoption of the Budget Split for Standing Committees 2022/2023
3. Feedback from the Secretary to the Western Cape Provincial Parliament (WCPP) on the meeting with the Executive Committee, the Senior Management Team and the Minister of Finance and Economic Development and the Head of Department of the Provincial Treasury regarding the budget of the WCPP
4. Upcoming international travel
5. Presentation by the Secretary to WCPP on how the work of the engine room of the WCPP integrates with the other aspects of the Provincial Parliament, such as Public Education and Outreach, Communications, etc. to embed the support of the work of committees into its core functions, incorporating the auxiliary structures as well
6. Consideration and adoption of the draft minutes of 11 June 2021
7. Closure

Above agenda items may be rearranged by the Forum at short notice

Should you be unable to attend kindly forward apologies to the Procedural Officer as well as arrange for an alternate and indicate the name of the alternate at your earliest convenience.
