



Wes-Kaapse Provinsiale Parlement Western Cape Provincial Parliament IPalamente yePhondo leNtshona Koloni

MINUTES OF PROCEEDINGS

CHAIRPERSONS' FORUM

(Ref no: 11/4/1/2/13)

Friday 11 June 2021 (at 12:15), MS Teams Virtual Meeting

PRESENT

Democratic Alliance

Schafer, B A (Chairperson)
America, D
Allen, R I
Bartman, D M
Bosman, G
Botha, L J
Mackenzie, R D
Maseko, L M
Philander, W F
Van der Westhuizen, A P
Wenger, M M

Apology :

Mnqasela, M : Speaker of the Western Cape Provincial Parliament

The following persons were in attendance:

Mr R Adams: Secretary: Western Cape Provincial Parliament
Mr J Uys: Senior Parliamentary Adviser: Office of the Speaker: Western Cape Provincial Parliament
Mr D Jawoodien, Manager: Financial and Management Accounting: Western Cape Provincial Parliament

AGENDA

1. Opening and Welcome

The Chairperson welcomed all Members and officials to the Forum meeting.

2. Briefing by Mr J Uys on the guidelines on the decision to summons National Ministers by the WCPP

Mr Uys briefed the Forum on the guidelines on the decision to summons National Ministers by the WCPP.

The Forum deliberated on the subject matter.

3. Presentation by the Financial and Management Accounting Manager on the Breakdown of the Budget Split for Standing Committees 2021/2022 and the Status of the Budget of the Budget Spending Patterns of Standing Committees

Mr D Jawoodien briefed the forum on the budget of committees as at 31 May 2021 and on the breakdown of the budget split for Standing Committees for 2021/2022.

In response to the briefing, the following were requested by the Members:

- a) That the names of the respective Committees be correctly reflected when presenting on the Budget of Committees.
- b) That the committee chairpersons be provided with quarterly updates on the status of the budget spend and projected expenditure of the parliamentary Committees.
- c) That chairpersons meet regularly with their respective Procedural Officer to look at spending/projections for the financial year.

Mr Adams suggested that a meeting be scheduled with the Executive Committee and the Senior Management Team together with the Minister of Finance and Economic Development and the HOD of Provincial Treasury regarding the budget of WCPP going forward.

4. Provision for the budgetary process of the services to Standing Committees

The Chairperson informed the Forum of the concerns regarding the procurement for the budgetary process for services required of standing committees specifically relating to matters where no budget line items are available.

Mr Adams requested whether he could arrange to have sessions of 30 to 45 minutes each with Chairpersons, the Senior Management Team and the Manger: Committee Support over the next two weeks on the Agenda items listed as items 4 (b) to (e).

It was requested by Chairpersons that at the next meeting of the Chairpersons' Forum the agenda topic should cover how the work of the engine room of the WCPP integrates with the other aspects of the Provincial Parliament, such as Public Education and Outreach, Communications, etc. to embed the support of the work of committees into its core functions, incorporating the auxiliary structures as well.

It was suggested that the Chairperson schedules the next meeting, via the Programming Authority, in the first week after the July Constituency period.

5. Consideration and adoption of the draft minutes of 27 February 2020

The Chairperson submitted the draft minutes of the Chairpersons' Forum meeting of Thursday 27 February 2020, which was agreed to and adopted.

The meeting adjourned at 13:43.

BA SCHAFFER, MPP
CHAIRPERSON OF THE CHAIRPERSONS' FORUM