



**Wes-Kaapse Provinsiale Parlement
Western Cape Provincial Parliament
IPalamente yePhondo leNtshona Koloni**

DRAFT MINUTES OF PROCEEDINGS

CHAIRPERSONS' FORUM

(Ref no: 11/4/1/2/13)

Friday 4 February 2022 (at 07:00), MS Teams Virtual Meeting

PRESENT

Democratic Alliance

Schafer, B A (Chairperson)
America, D
Allen, R I
Bartman, D M
Bosman, G
Botha, L J
Mackenzie, R D
Maseko, L M
Phlander, W F
Van der Westhuizen, A P
Wenger, M M

African National Congress

Mvimbi, LL

Apology :

Bartman, DM (DA)
Wenger, MM (DA)

Additional Member

Mnqasela, M (DA) (Speaker)

The following persons were in attendance:

Mr R Adams: Secretary: Western Cape Provincial Parliament
Mr D Jawoodien, Manager: Financial and Management Accounting: Western Cape Provincial Parliament
Mr L Stemele: Director: Parliamentary Support Services: Western Cape Provincial Parliament
Mr M Mahlutshana: Manager: Office of the Speaker: Western Cape Provincial Parliament
Ms S Fouche: Director: Public Engagement: Western Cape Provincial Parliament
Mr V Titus: Director: Institutional Enablement: Western Cape Provincial Parliament

Ms N Petersen: Director: Financial Management: Western Cape Provincial Parliament
Ms T Ackerman: Executive Personal Assistant: Office of the Speaker: Western Cape Provincial Parliament
Ad A Le Roux: Senior Legal Adviser: Western Cape Provincial Parliament
Ms M Goldstone: Director: Strategy and Institutional Oversight: Western Cape Provincial Parliament

AGENDA

1. Opening and Welcome

The Chairperson welcomed all Members and officials to the Forum meeting.

The Speaker in his Introduction noted that the work of Committees need to be empowered to effecting the constitutional mandate of law-making, oversight and facilitating public participation. He also noted that the meetings of the Chairpersons' Forum for the rest of year needs to be programmed to address relevant concerns.

2. Presentation by the Financial and Management Accounting Manager on the Breakdown of the Status of the Budget of the Budget Spending Patterns of Standing Committees and the Budget Split for Standing Committees 2022/2023

Mr D Jawoodien briefed the forum on the budget of committees as at 31 January 2022 and the breakdown of the budget split for Standing Committees for 2022/2023 was presented by Mr M Sassman.

The committee deliberated on the budget allocation of committees.

3. Feedback from the Secretary to the Western Cape Provincial Parliament (WCPP) on the meeting with the Executive Committee, the Senior Management Team and the Minister of Finance and Economic Development and the Head of Department of the Provincial Treasury regarding the budget of the WCPP

Mr Adams briefed the Forum on the feedback sessions held with the respective role players and indicated that additional funding was requested. Further engagements of such a nature are to continue. Further, that the Chairpersons' Forum will be provided with feedback in this regard at its next programmed meeting.

The Speaker confirmed that he has discussions on the budget increase with the Minister of Finance and reported that the Minister is considering the proposal.

The Forum deliberated on the subject matter.

4. Upcoming International Travel

The Chairperson informed the Forum of the upcoming international travel.

The Forum deliberated on the subject matter.

The Secretary committed to look into the planned international committee visit to South America and respond by Wednesday 9 February 2022 regarding its support.

5. Presentation by the Secretary to WCPP on how the work of the engine room of the WCPP integrates with the other aspects of the Provincial Parliament, such as Public Education and Outreach, Communications, etc. to embed the support of the work of committees into its core functions, incorporating the auxiliary structures as well

Due to time constraints, this matter was not presented. The Chairperson requested that the presentation on this matter pertaining to the integration of the work of the engine room of the WCPP with the other aspects of the Provincial Parliament be distributed to the Forum Members for their attention.

6. Consideration and adoption of the draft minutes of 11 June 2021

The Chairperson submitted the draft minutes of the Chairpersons' Forum meeting of 11 June 2021, which was agreed to and adopted.

The meeting adjourned at 08:30.



**BA SCHÄFER, MPP
CHAIRPERSON OF THE CHAIRPERSONS' FORUM**

