

Western Cape Provincial Parliament

CHAIRPERSONS' FORUM



Chairperson: Ms B Schafer

Procedural Officer: Mario Sassman
Tel: 021 487-1681 Fax: 021 487-1685
Email: msassman@wcpp.gov.za

(Ref no: 11/4/1/2/13)

Distributed on 15 July 2022

Please note that a meeting of the above Forum will take place as follows:

Date : **Wednesday, 27 July 2022**
Time : **13:00 – 16:00**
Venue : **Virtual Meeting via Microsoft Teams**

AGENDA

1. Welcome
2. Presentation by the WCPP administration on the following:
 - a. The status of the Budget Spending Patterns of Standing Committees as at end of June 2022
 - b. Where other sections of WCPP have had cost savings as at the end of the 2021/22 financial year, to see if such funds could be considered for allocation to standing committees
 - c. A long term answer to the way forward regarding the Sign Language Interpretation Services to the House sittings and committee meetings
3. Presentation by respective chairpersons of committees on their costed Business Plans for each committee for purposes of discussion, and tweaking, with the assistance from the Financial and Management Accounting Section
4. Consideration and adoption of the draft minutes of 5 April 2022
5. Closure

****Speaker to address Chairpersons following the conclusion of Chairpersons' Forum Meeting****

Above agenda items may be rearranged by the Forum at short notice

Should you be unable to attend kindly forward apologies to the Procedural Officer as well as arrange for an alternate and indicate the name of the alternate at your earliest convenience.
