



Wes-Kaapse Provinsiale Parlement Western Cape Provincial Parliament IPalamente yePhondo leNtshona Koloni

MINUTES OF PROCEEDINGS

CHAIRPERSONS' FORUM

(Ref no: 11/4/1/2/13)

Wednesday 27 July 2022 (at 13:00), MS Teams Virtual Meeting

PRESENT

Democratic Alliance

Schäfer, B A (Chairperson)
America, D
Bartman, D M
Bosman, G
Botha, L J
Mackenzie, RD
Maseko, L M
Mnqasela, M
Philander, W F
Plato, D
Van der Westhuizen, A P

African National Congress

Mvimbi, LL (ANC)

Apologies :

None.

The following persons were in attendance:

Mr R Adams: Secretary: Western Cape Provincial Parliament
Mr L Stemele: Director: Parliamentary Support Services: Western Cape Provincial Parliament
Mr M Mahlutshana: Manager: Office of the Speaker: Western Cape Provincial Parliament
Ms S Fouche: Director: Public Engagement: Western Cape Provincial Parliament
Ms M Goldstone: Director: Strategy and Institutional Oversight: Western Cape Provincial Parliament
Ms N Petersen: Director: Financial Management: Western Cape Provincial Parliament
Mr J Uys: Senior Parliamentary Adviser: Office of the Secretary: Western Cape Provincial Parliament
Mr D Jawoodien, Manager: Financial and Management Accounting: Western Cape Provincial Parliament

AGENDA

1. Opening and Welcome

The Chairperson welcomed all Members and officials to the Forum meeting.

2. Presentation by the Manager: Committee Support on the Breakdown of the Budget Spending Patterns of Standing Committees as at end of June 2022

Mr Sassman briefed the forum on the budget of committees as at 30 June 2022.

The Forum deliberated on the budget allocation of committees.

Hon Mackenzie requested that a comparative exercise be done to see what the budget allocation is to Standing Committees in the legislative sector.

Mr Jawoodien briefed the Forum on the underspending in WCPP.

The Forum deliberated on underspending and rollover funds in WCPP.

3. Presentation by the Manager: Committee Support where other sections of WCPP have had cost savings as at the end of the 2021/22 financial year, to see if such funds could be considered for allocation to standing committees

Mr Sassman briefed the forum on the summarised available budget for standing committees its over-and under-projections for the rest of the 2022/23 financial year, based on the respective costed Business Plans submitted by Chairpersons.

Hon Maseko requested that chairpersons be taken into confidence regarding budget changes, in order to assist them with their committee planning for the 2023/24 financial year.

Hon Baartman requested that, at the next meeting of the Forum, the projected costing of the legislation in the pipeline be presented, as well as to identify a methodical deadline by when the legislation would not be viable to process before the end of the current parliamentary term.

4. Presentation by Mr Stemele on A long term answer ito the way forward regarding the Sign Language Interpretation Services to the House sittings and committee meetings

Mr Adams updated the forum on the plan for the Sign Language Interpretation Services to the House sittings and committee meetings.

5. Presentation by respective chairpersons of committees on their costed Business Plans for each committee for purposes of discussion, and tweaking, with the assistance from the Financial and Management Accounting Section

The chairpersons presented their respective Committee Business Plans, as costed, and identified their committee activities which would require reprioritising based on availability of funds.

6. Consideration and adoption of the draft minutes of 5 April 2022

The Chairperson submitted the draft minutes of the Chairpersons' Forum meeting of 5 April 2022, which was agreed to and adopted. The motion was moved by Hon Botha and seconded by Hon America.

At the conclusion of the meeting, the Speaker addressed the Chairpersons on the matter concerning working relations within the WCPP.

The meeting adjourned at 15:48.



BA SCHAFFER, MPP
CHAIRPERSON OF THE CHAIRPERSONS' FORUM