

PARLIAMENT OF THE PROVINCE OF THE WESTERN CAPE

ANNOUNCEMENTS, TABLINGS AND COMMITTEE REPORTS

FRIDAY, 21 JULY 2023

ANNOUNCEMENT

The Speaker:

Publication of Bill

Provincial Notice 74 of 2023: Publication of the Constitution of the Western Cape Amendment Bill (Determination of Number of Members) [B7 - 2023], published in *Provincial Gazette Extraordinary 8796*, dated 20 July 2023.

Copy attached

.

COMMITTEE REPORTS

- 1. Report of the Standing Committee on Police Oversight and Community Safety, Cultural Affairs and Sport on its oversight visit to the Western Cape Archives and Records Services on 13 June 2023**

The Standing Committee on Police Oversight and Community Safety, Cultural Affairs and Sport, having conducted an oversight visit to the Western Cape Provincial Archives and Records Services on 13 June 2023, reports as follows:

The delegation

The delegation of the Standing Committee on Police Oversight and Community Safety, Cultural Affairs and Sport included the following Members:

Democratic Alliance

Bosman, G (Chairperson)
Baartman, DM
Fry, C

African National Congress

Bans, AP
Windvogel, R

Economic Freedom Fighters

Cassiem, A

The link between the oversight visit and the priority strategies

The Western Cape Provincial Parliament strives to uphold its mandated duty of conducting oversight over the provincial departments. It also aims to effect socio-economic upliftment for the citizens of the Western Cape. The oversight visit served as a mechanism to uphold the WCPP's oversight role. The visit also served the interest of the citizens as the Western Cape Archives and Records Services plays a vital role in connecting people to their history. The WCARS is a hub and source of information for researchers across levels, but also helps individuals to trace their respective genealogical backgrounds, and, inter alia, the history of cultures, religions, and democratic heritage, of the Western Cape and South Africa. The Committee, therefore, inspected the facilities and interrogated the WCARS' financial and resource capacity.

1. Introduction

The Standing Committee on Police Oversight and Community Safety, Cultural Affairs and Sport conducted an oversight visit to the Western Cape Archives and Records Services (WCARS). The Department of Cultural Affairs' Ms C Van Wyk, Chief Director: Cultural Affairs, led the delegation. Ms N Dingayo, Director: Archives, led the presentation.

Following the introductions, the Chairperson noted apologies tendered by Members M Kama (ANC), G Pretorius and PJ Marais (FFP).

2. Presentation

The presentation addressed several pertinent matters, including, the WCARS' legislative mandate, the preservation of public and non-public records, stakeholder engagement and partnerships, updates on the shift digitisation, human and infrastructural resource requirements, and challenges, as well as awareness campaigns.

- 2.1. The WCARS is bound by legislation to receive government records older than 20 years. However, WCARS reached its capacity to receive physical records from Governmental Bodies. This is largely due to inadequate investment in providing the required physical space for archival records in the Provincial Archives.
- 2.2. Although the WCARS is steadily progressing in the digitisation of records, the lack of adequate and industry approved storage space, poses a concern.
- 2.3. There are approximately 27 258 linear metres of records awaiting to be transferred to the archives. These records are spread across the province. Currently, the WCARS has 235,06 linear metres of records (equating 2,35km). Linear metres basically refer to the measurement of archival material.

- 2.4. The WCARS has plans for renovations to its existing building to add a new wing for the additional storage space. There are existing plans to expand the current facilities by adding another wing to the WCARS building in Roeland Street. Any additional or new facility earmarked for elsewhere would require a purpose-built approach to include several important features such as fire detection and a fire suppression function. Also, the temperature control mechanisms would need to be in place to preserve the archival records.
- 2.5. The implications of not having increased capacity will limit the capacity to adhere to the legislative mandate to receive and store governmental records and place further financial strain on the government departments to use commercial storage facilities. These commercial facilities are not necessarily purposed to optimally store records that require precise temperature settings, and fire prevention and fire suppression mechanisms that are needed to safeguard stored records.
- 2.6. The *My Content* records management system has been rolled out to Western Cape Government (WCG) departments. This system caters for the storage of electronic and digital records, as the WCG moves towards a pro paperless records system, across its departments.
- 2.7. The Western Cape Government has a memorandum of agreement with the Eastern Cape Government (ECG) regarding the storage of the ECG's records. However, there are ongoing discussions regarding the development of a digital portal wherein these records could be stored and availed. It is preferable that the ECG takes the responsibility of developing and maintaining such a digital portal. Digitising the records would minimise the risk of transporting the physical records.
- 2.8. The Western Cape Archives implemented the Access to Memory (AtoM) software in November 2019. This software allows for an electronic records management system, that also allows to easily store archival holdings online. The WCARS captured a total of 38 039 records during the 2022/23 financial year using the AtoM.
- 2.9. The three state-of-the-art digitisation machines costs R15,3 million.
- 2.10. The WCARS has 74 granted posts of which only 45 are actual/filled. It is important to state that should another facility be built, instead of renovating the existing building, then the staffing component for the other facility would have to be appropriately assembled to ensure that the same quality of service is maintained.
- 2.11. The budget capacity for the 2023/24 financial year includes R18 004 880 for Cost of Employment, R3 003 347 for goods and services, and capital is allocated R564 500. The total budget is R21 572 735.
- 2.12. Tour of some of the premises including stack room – one of 45 – viewing the second oldest volume of records, restoration room, digital equipment, and reading room.

After the presentation, the Committee conducted a guided tour of the facility. Some of the key areas visited included the restoration room, where records are repaired, the reading room, and the room housing the three state-of-the-art digitisation machines. Staff demonstrated how the innovative equipment is used to digitise records. The Committee also visited one of 45 stack rooms (storage rooms), which stores the second oldest archive record (a volume of records dating back to 1659).

2. Annual Activity Report of the Standing Committee on Community Safety, Cultural Affairs and Sport for the period of 1 April 2022 to 31 March 2023

The Strategic Objectives of the WCPP linked to the Speaker's Priorities that has an impact on committees are as follows:

Priority 1: Building a credible WCPP; and
Priority 3: strengthening the core business.

The Standing Committee on Community Safety, Cultural Affairs and Sport conducts oversight over multiple portfolios. The Committee's membership is different for each of the two main portfolios, that is matters related to Community Safety and matters related to Cultural Affairs and Sport.

Permanent Members as at 31 March 2023

The Committee overseeing the Cultural Affairs and Sport portfolio comprised of the following members.

Bosman G (Chairperson) (DA)
Baartman DM (DA)
Marais PJ (FFP)
Kama M (ANC)
Pretorius G (DA)

Alternate Members

Bans AP (ANC)
Brinkhuis G (Al-Jama-Ah)
Cassiem A (EFF)
Fry C (DA)
Plato, D (DA)
Windvogel R (ANC)

The Committee overseeing the Community Safety portfolio comprised of the following members:

Permanent Members as at 31 March 2023

Bosman G (Chairperson) (DA)
Baartman DM (DA)
Pretorius G (DA)
Christians FC (ACDP)
Bans A (ANC)

Alternate Members

Brinkhuis G (Al Jamaa-Ah)
Cassiem A (EFF)
Fry C (DA)
Kama M (ANC)
Lekker PZ (ANC)
Lili A (ANC)
Plato D (DA)
Windvogel R (ANC)

Additional Members

Marais PJ (FFP)

* Additional Members in this report refer to Members who have not been ATCed as permanent or alternate members of the Community Safety portfolio but have been active across committee activities.

*** Membership changes to the Cultural Affairs and Sport were effected during the fourth term of 2022/22.**

Permanent Members

During 2022/23 there were several membership changes to the Committee, for both permanent and alternate members. Member G Bosman was elected as the Committee Chairperson on 31 May 2022. Member D Plato has been designated as an alternate member. The following persons are no longer members of the Committee.

Allen RI (DA)
Botha LJ (DA)
Mackenzie RD (DA)
Sileku I (DA)
Van der Westhuizen AP (DA)
Kaizer-Philander WF (DA)
Xego M (EFF)

The Standing Committee on Community Safety, Cultural Affairs and Sport, reports on its 2022/23 annual activities, as follows:

1. Introduction

The mandate of the Committee is to:

- a. Maintain oversight over the Executive and other stakeholders responsible for community safety, cultural affairs and sport, in the province.
- b. Hold the Department of Community Safety, the Western Cape Police Ombudsman, the Western Cape Liquor Authority, and the South African Police Service accountable. To also hold accountable the Department of Cultural Affairs and Sport, and its Entities (Western Cape Language Committee, Western Cape Cultural Commission and Heritage Western Cape).
- c. Consider and report on legislation and other matters referred to it by the Speaker.
- d. Monitor the implementation of legislation.

In the fulfilment of its mandate, the Committee:

- a. Facilitated public participation in the legislative and other processes of the Committee.
- b. Conducted its business in a fair, open and transparent manner.
- c. Promoted cooperative governance.
- d. Reported regularly to the House.

The Committee deals with two distinct portfolios, the report will detail the activities per portfolio.

2. Reporting departments, entities, and stakeholders

- 2.1. The Department of Cultural Affairs and Sport, and its Entities (Western Cape Language Committee, Western Cape Cultural Commission and Heritage Western Cape).
- 2.2. The Department of Community Safety and its Entities (Western Cape Police Ombudsman and the Western Cape Liquor Authority).
- 2.3. The South African Police Service and the City of Cape Town's Safety and Security Directorate are two stakeholders with which the Committee regularly engages as part of safety and policing matters in the Western Cape.

3. Cultural Affairs and Sport portfolio

During the 2022/23 financial year, the Standing Committee on Community Safety, Cultural Affairs and Sport (Cultural Affairs and Sport Portfolio) focused on oversight visits as part of its mandate.

The Committee conducted an oversight visit to the Cape Town Central Library. The visit was particularly pertinent to understand how the Library management navigated the impact of the lengthy national lockdown levels, to revive public interest in visiting the library.

The American Corner, housed inside the Library, is an interactive and multipurpose space that promotes innovation and business skill development. The space is a hub for entrepreneurship skills training and is often used for engaging workshops on development matters.

The Committee also visited the walk-through Nelson Mandela Legacy Exhibition based at Cape Town's City Hall. The Exhibition pays homage to the life of the Late Nelson Mandela and the displays provide a timeline of his early years.

The Committee visited the Robben Island Museum (RIM) premises at the Nelson Mandela Gateway building at the V and A Waterfront. Following an introductory briefing, the delegation travelled via ferry to Robben Island. The delegation was given a guided tour of select areas of the Island, due largely to time constraints. Some of the key sites included the visitor's centre, which is equipped with audio-visual recordings of interactions between prisoners, announcements made by prison officials, as well as interviews with various persons who experienced these visitor interactions. Other sites included the artillery storerooms, the recreational areas where prisoners were allowed to gather, and the various work and living areas.

The delegation returned to the Nelson Mandela Gateway building for a thorough briefing on matters about RIM's relationships with various spheres of government, strategies to increase visitor interest post-national lockdown restrictions and during peak tourist times, public outreach, and educational initiatives. Also addressed were matters concerning the preservation of the history of the Island, its former prisoners and prison staff, as well as any legacy aspects. The Island, as a tourist attraction and national and international heritage site, requires infrastructural maintenance. In addition to being a beacon of history, it must also be equipped to move with global green economy trends.

The Committee also shortlisted candidates for the Heritage Western Cape Council. There were 31 candidates to consider, and following extensive deliberation, the Committee submitted a list of 23 candidates for the provincial Minister of Cultural Affairs and Sport to consider for appointment to the Council.

Committee members participated in two Social Cluster Visit Weeks. The first was conducted in the greater Plettenberg area in the Bitou Municipality. The Committee led the visits to New Horizons Library. The library is generally a hub of activity. With a well-stocked collection of books across all official Provincial languages, it enjoys a healthy membership count. The Cape Access Centre for the area is located within the library and together with the existing facilities dedicated to enhancing technology skills, the membership ranges from school learners to job seekers.

During the Social Cluster Visit Week of January to February 2023, the Committee also led the delegation at the Ladismith Library. The Library is located adjacent to the Cape Access Centre as well as several other intergovernmental service offices.

The Committee ensured that it complied with its regulatory oversight mandate by conducting the cyclical reporting events, namely the appropriation and adjustment appropriation processes, as well as the annual report discussions on the Department of Cultural Affairs and Sport, and its three entities.

4. Overview of activities for the Cultural Affairs and Sport portfolio

Number of committee meetings:	6
Number of public hearings:	3
Number of oversight visits:	2
Number of cluster visit weeks:	2
Number of international visits:	0

5. Community Safety portfolio

During the 2022/23 financial year, the Standing Committee on Community Safety, Cultural Affairs and Sport (Community Safety Portfolio) addressed several concerns pertaining to policing structures in the Western Cape.

The Department of Community Safety, and the City of Cape Town's Safety and Security Directorate, briefed the Committee on the Law Enforcement Advancement Plan (LEAP). More specifically, the briefing focused on the Department's criteria to determine the funding allocation for the LEAP and the model used to establish the safety priorities of the Western Cape. The Department also explained the legislative framework that guides the monitoring and oversight role that the Department has over the allocated funding.

The Committee invited the SAPS to brief on the firearms destruction process, specifically for the Western Cape. The SAPS reported that there are no firearm destruction sites in the Western Cape and gave a broad explanation of the process followed to transport firearms and ammunition to the Silverton destruction facility in Pretoria.

The Committee led the delegation to the Mossel Bay Emergency Control Centre with Integrated Disaster Management, also referred to as the Joint Operation Centre (JOC). The Centre houses several emergency response stakeholders such as municipal and provincial traffic, the SAPS, emergency medical services and other disaster response teams. The integrated hub allows for swift and effective responses to various medical and policing incidents.

The Committee also led the visits to the Kwanokuthula SAPS and Plettenberg Bay SAPS during the Cluster Visit Week of September 2022. The delegation raised serious

concerns about the state of the Kwanokuthula SAPS and subsequently invited Lt Gen F Masemola, the National Police Commissioner, to brief on the SAPS' capital priority list for police stations in the Western Cape. This meeting was held in the week following the visit to the Kwanokuthula SAPS. The National Police Commissioner provided updates on the maintenance, repair and new construction of all earmarked police stations but focused on Kleinvlei SAPS, the Kwanokuthula SAPS, the Kwanonqaba SAPS and the Elands Bay SAPS.

During the 2023 Social Cluster Visit Week, the Committee led a briefing on safety and policing concerns in Calitzdorp. This was preceded by a briefing by the Calitzdorp SAPS and the Ladismith SAPS.

As part of the Committee's role in the Policing Needs and Priorities (PNP) reporting process, there was a robust two-part engagement with the CCT's Safety and Security Directorate, the SAPS, and the Department of Community on the findings of the PNP Report for 2021/22.

The Committee ensured that it deliberated on the cyclical matters, namely the adjustment appropriation, annual reports, and appropriation, for both the Department of Community Safety and the Western Cape Liquor Authority.

6. Overview of activities for the Community Safety portfolio

Number of committee meetings:	9
Number of public hearings:	3
Number of oversight visits:	0
Number of cluster visit weeks:	2
Number of international visits:	0

7. NCOP legislation

There was no legislation received.

8. Provincial bills

- 8.1. Vote 4: Community Safety in the schedule to the Western Cape Adjustments Appropriation Bill (2021/22 Financial Year) [B 3–2022].
- 8.2. Vote 13: Cultural Affairs and Sport in the schedule to the Western Cape Adjustments Appropriation Bill (2021/22 Financial Year) [B 3–2022].
- 8.3. Vote 4: Community Safety in the Schedule to the Western Cape Appropriation Bill (2023/24 Financial Year) [B 2–2023].
- 8.4. Vote 13: Cultural Affairs and Sport in the Schedule to the Western Cape Appropriation Bill (2023/24 Financial Year) [B 2–2023].

9. Facilitation of public Involvement and participation

In line with the Committee's mandate to facilitate public participation as part of the legislative and oversight processes, members of the public were invited to participate in the consideration of and deliberations on:

- 9.1 The Annual Reports of the Department of Community Safety and the Western Cape Liquor Authority, and, the Department of Cultural Affairs and Sport, and its Entities (Western Cape Language Committee, Western Cape Cultural Commission and Heritage Western Cape).
- 9.2 The deliberations on Vote 4: Police Oversight and Community Safety in the schedule to the Western Cape Adjustments Appropriation Bill (2021/22 Financial Year) [B 3–2022].
- 9.3 The deliberations on Vote 13: Cultural Affairs and Sport in the schedule to the Western Cape Adjustments Appropriation Bill (2021/22 Financial Year) [B 3–2022].
- 9.4 The deliberations on Vote 4: Police Oversight and Community Safety in the Schedule to the Western Cape Appropriation Bill (2023/24 Financial Year) [B 2–2023].
- 9.5 The deliberations on Vote 13: Cultural Affairs and Sport in the Schedule to the Western Cape Appropriation Bill (2023/24 Financial Year) [B 2–2023].

10. Financial particulars

The Standing Committee was allocated an amount of R63 176,00 and the adjusted budget amounted to R82 676,00. The Standing Committee spent R119 158,23 during the 2022/23 financial year an overspend of R36 482,00 (expenditure after the adjusted budget) was reported. The budget was spent on advertisements for the annual report meetings, and the various appropriation and adjustments appropriation bills. The funds were also spent on catering as well as towards transport and accommodation costs for the September 2022 and January 2023 Cluster Visit Week. The Committee invited the public and notified them of their democratic responsibility to participate in the committee activities.