

PARLIAMENT OF THE PROVINCE OF THE WESTERN CAPE

ANNOUNCEMENTS, TABLINGS AND COMMITTEE REPORTS

MONDAY, 23 NOVEMBER 2015

COMMITTEE REPORTS

- 1. Report of the Standing Committee on Cultural Affairs and Sport on the 2014/2015 Annual Report of the Department of Cultural Affairs and Sport and its entities, the Western Cape Cultural Commission, the Western Cape Language Committee and Heritage Western Cape, dated 6 November 2015 AS FOLLOWS:**

- 1. Introduction**

Annual Reports are key instruments for the departments to report on performance measured against performance targets and budgets as outlined in the Strategic Plans and Annual Performance Plans of the Department.

As part of its oversight function, the Standing Committee on Cultural Affairs and Sport considered the Annual Report of the Department of Cultural Affairs and Sport and its Entities, namely the Western Cape Cultural Commission, the Western Cape Language Committee and Heritage Western Cape 2015 on 28 October 2015.

The Committee Report highlights the Committee's findings and recommendations related to the performance of the Department and its entities during the year of review.

- 2. Overview**

The Annual Report Programme for the 2014/2015 financial year was advertised in selected newspapers, inviting stakeholders and members of the public to attend and participate in the discussions.

Research analyses of the Department and the entities' Annual Reports were conducted by Creative Consultants and Development Works to assist Members in preparing for

the oversight meeting. The Committee's findings and recommendations are based on the interaction that the Committee had with the Department during the oversight meeting held on 28 October 2015. The Committee relied on the research that was provided, including the research by individual Members, the regular oversight meetings that were held with the Department relating to Quarterly Performance Reports during the year under review and the input provided by the Minister and the departmental officials.

3. Inputs received from the public

Members of the public were given an opportunity to give input on the Annual Report of the Department of Cultural Affairs and Sport. No input was received.

4. Findings of the discussion on the Department of Cultural Affairs and Sport's Annual Report 2014/2015

- 4.1 The Department reported that it follows strict processes when filling vacancies. These processes include advertising of the vacancies, short listing candidates, vetting candidates and conducting competency tests on short listed candidates. All of these processes contribute to the slow rate of filling vacancies.
- 4.2 The Department is responsible for next level participation opportunities after provincial level.
- 4.3 The Cape Town Museum will most likely be completed in 2017, however, the date of completion is largely dependent on the structural renovations and redesign.
- 4.4 The Western Cape Archives and Records Service, through the archive digitisation project, expects to complete the digitisation of collections that are at risk of being damaged, within the next two years.
- 4.5 The digitisation of collections is not being carried out in other provinces.
- 4.6 The Department is working with other departments to develop strategies to attract new members to the 4 Dorp Street gymnasium.
- 4.7 The Department is planning to upscale the gym equipment.
- 4.8 As part of its maintenance strategies, the Department is considering leasing gym equipment as opposed to purchasing the equipment. The main reason is to accommodate a swift turn around period when calls are logged to repair gym equipment.
- 4.9 The Department has relationships with Olympians from the Western Cape and often includes these athletes in various projects.
- 4.10 The Department assists with sporting aspects of festivals such as procuring transport for disabled sports persons/athletes and paying the entry fees for clubs aligned to federations to participate in sporting aspects of festivals.
- 4.11 The sporting codes for the Farm Workers Sports Day include rugby, netball, tug of war, football and dominoes.
- 4.12 The Department is focusing on the quality of the Mass participation, Opportunity and access, Development and growth (MOD) Programme attracting and maintaining the interest of the youth at the MOD centres. This focus on quality includes ensuring efficient supply of equipment and facilitation of MOD centre activities.
- 4.13 The Department is developing an internal auditing process to ensure quality and functional MOD centres.

- 4.14 Youth identified for participation in the Music Development Programme (MDP) are largely from groups funded by the Department or with whom the Department has a partnership.
- 4.15 The Department is considering expanding the MDP to individual youth not aligned to a recognised group.
- 4.16 Initiation sites are relatively unchanged across initiation seasons, however the Department does work closely with Initiation Forums in case there are changes.
- 4.17 The Department confirmed that it was not part of the consideration of using Table Mountain as an initiation site.
- 4.18 The increase in the number of visitors to museums is largely attributed to community groups using the museum facilities for community-based activities.
- 4.19 Target setting is done prior to the end of the year. Thus timing is a factor when setting demand driven targets for the next financial year prior to the end of the financial year wherein the projections are set.
- 4.20 The majority of the 305 jobs created via the Expanded Public Works Programme are temporary employment.
- 4.21 The output for training of staff working on Programme 1 is significantly more than of those working on Programme 2. The reason for this is that Provincial Treasury structures training on a quarterly basis and therefore there are more scheduled training sessions for Programme 1 employees.
- 4.22 The high turnover rate of staff ranked in the 25 to 29 and 30 to 34 age groups is influenced by the competitiveness of packages within the government sector, especially on a national level, as well as younger persons being more open to leaving for newer and/or better employment opportunities.
- 4.23 Grievances lodged via the Human Resources Unit include performance bonuses, long service, overtime queries, housing subsidies and an assault case.

5. Findings of the discussion on the Western Cape Cultural Commission's Annual Report 2014/2015

- 5.1 The Information and Communications Technology Unit is developing an electronic booking system that is expected to be completed by the end of January 2016.
- 5.2 Burglaries and vandalism at cultural facilities are considered random acts of crime as opposed to targeted and repeated offences. These crimes have led to a safety audit which subsequently has enabled an improvement in safety measures implemented at these affected cultural facilities.
- 5.3 The funding given to registered cultural councils is based on the output of culture related programmes, research and conferences by these councils. Funding requests are therefore assessed on these outputs.
- 5.4 There is a cost of R37 per night per user of any cultural facility.
- 5.5 The Department is planning to investigate the cost that councils charge users of the cultural facilities.
- 5.6 The Department is looking at an income generating model to be implemented at these cultural facilities.
- 5.7 There are no current suggestions or applications to rename cultural facilities.
- 5.8 The Department reported that it does not have sufficient funds to ensure that there are cultural facilities in each region. Instead, the Department is looking at strategies to improve utilisation of the facilities.
- 5.9 There is an ongoing debate/process to categorise initiation sites as a school, an institution or otherwise.

6. Findings of the discussion on Heritage Western Cape's Annual Report 2014/2015

- 6.1 Staff management has been challenging due to staff shortages and the slow filling of vacancies.
- 6.2 The Heritage Information Management System (HIMS) is expected to improve the permit application process. The National Heritage Resource Act (Act 25 of 1999), hereafter NHRA, allows for the devolution of powers.
- 6.3 The devolution of powers to the City of Cape Town, to consider applications for permits for buildings older than 60 years, is not expected to have any adverse staffing or financial effects.
- 6.4 The devolution of powers to the City of Cape Town will assist the Department to focus more on just operational functions as opposed to the regulatory framework.
- 6.5 Heritage Western Cape has a mechanism in place to budget for contingent liability in the event that it incurs legal fees from court cases. This mechanism is largely funded by the fees received for applications that are pooled into this contingency budget.
- 6.6 There are engagements with the National Prosecuting Authority to provide training/a briefing to prosecutors on the NHRA.
- 6.7 Heritage Western Cape signed a Memorandum of Understanding (MOU) with the National Department of Environmental Affairs and has had discussions with the National Department of Mineral Resources to ensure that applications for mining licences follow the proper process. This process includes attaining Heritage Western Cape's authorisation. This MOU was signed in light of the interdict against Elandsfontein Exploration and Mining (Pty) Ltd for obtaining a mining licence to mine phosphate without following due process.

7. Recommendations

- 7.1 The Committee recommends that the Department consider initiating a platform for communities in the Western Cape to contribute to the narrative of its history and for these contributions to be reflected and displayed at museums in the Western Cape.
- 7.2 The Committee recommends that the Standing Committee on Premier consider requesting a briefing by the Department of the Premier's Human Resources unit on the process of filling of posts within the Western Cape Government.

8. Papers, reports and information requested by the Committee

The Committee REQUESTED that the Department by 29 January 2015 provides the Committee with the following:

- 8.1 A brief report on the Extended Joint Provincial Task Team.
- 8.2 An updated list of the initiation sites.
- 8.3 A copy of the report on National Social Cohesion Report Back Summit.
- 8.4 A copy of the Initiation Report for 2014/2015.
- 8.5 A copy of the report on the seminar of South African Sign Language that was held in 2014.
- 8.6 A copy of the Departments' events programme for 2015/2016.

- 8.7 Confirmation by Heritage Western Cape of the final judgment of the court case against Elandsfontein Exploration and Mining (Pty) Ltd.
- 8.8 A list of name changes that the Geographical Names Committee considered in the 2014/2015 financial year.
- 8.9 A guiding document on the formation of the Cultural Councils.
- 8.10 A list of the sporting codes considered for the Sport Legends Awards.
- 8.11 A copy of the internal audit report on the quality and the functionality of the MOD centres.

9. Resolution

The Committee RESOLVED to, at a future date:

- 9.1 Request a briefing by the Department on its target setting strategy, preferably prior to the Department presenting its Annual Performance Plan.
- 9.2 Conduct oversight visits to cultural centres/facilities.
- 9.3 Conduct oversight visits to provincial museums.

10. Conclusion

The Committee expressed its appreciation for the information provided by the Minister, the Head of the Department, and officials of the Department and the representatives of all three Entities.

2. Report of the Standing Committee on Environmental Affairs and Development Planning on the 2014/15 Annual Reports of the Department of Environmental Affairs and Development Planning and its Entity, CapeNature, for the year ended 31 March 2015.

The Standing Committee on Environmental Affairs and Development Planning, having considered the annual reports of the Department of Environmental Affairs and Development Planning and its entity, CapeNature, for the year ended 31 March 2015, referred to it, reports as follows:

1. Introduction

As part of its oversight function, the Standing Committee on Environmental Affairs and Development Planning (hereinafter “the Committee”) considered the annual reports of the Department of Environmental Affairs and Development Planning (hereinafter “the Department”) and its entity, CapeNature, on 29 October 2015. Annual reports are the key instruments for departments to report on performance measured against their performance targets and budgets as outlined in their Strategic Plans and Annual Performance Plans.

The Annual Report Programme for the 2014/2015 financial year was advertised in newspapers, inviting stakeholders and members of the public to attend and participate in the discussions.

The Committee deliberated on Part A: General Information, Part B: Performance Information and Part D: Human Resource Management of the Annual Reports of the Department and its Entity.

2. Department of Environmental Affairs and Development Planning

2.1 Overview

The Department obtained a clean audit for the year under review, having improved significantly on the previous year's unqualified audit with findings. It achieved a 94,8% programme expenditure on its budget. This under expenditure was a result of a roll-over of funds relating to the Regional Socio-Economic Project/Violence Prevention through Urban Upgrade Programme (RESP/VPUU) as well as the newly expanded Internal Control unit, a Green Economy project that cost less than anticipated. The Department has also focused on its asset register by implementing a revised accounting officers system for Supply Chain Management and also drafting delegations of authority. In addition, the Asset Sanitisation Project was completed with the assistance of a service provider in collaboration with Provincial Treasury.

An important milestone was the promulgation of the Land Use Planning Act (Act 3 of 2014) that has brought to an end the old spatial planning legislative framework in the province. As a result, the Provincial Spatial Development Framework which included the updated growth potential study of towns and the Provincial Spatial Plan was developed in terms of the new legislation.

The development of a Western Cape Climate Change Strategy, action plan and monitoring and evaluation framework contributed to the strategy and improvement plan that was approved in the previous financial year.

The Department has also published its Annual State of Air Quality Management and has maintained the 11 ambient air quality monitoring stations across the province.

With the assistance of the National Department of Environmental Affairs, and in collaboration with the municipalities in the Western Cape, the Department has now licensed all the municipal waste disposal sites by issuing 83 licenses in the year under review.

2.2 Findings

2.2.1 An important part of the repositioning of the Department in terms of the planning law reform outcomes as well as the biodiversity law reform process was the completion of an organisational refinement process. To date, all senior management positions have been filled but the Committee is concerned about transformation as well as gender and race representation within the Department.

2.2.2 Over the last few years, not only the Department, but also planning administrations, have ventured beyond data collection to data analysis and interpretation. Development planning intelligence management is therefore a key element of research to apply intelligence management principles to extract key lessons in spatial development and the application thereof in policies and planning.

- 2.2.3 The Berg River Improvement Plan is a multi-year programme that was approved by Cabinet to improve water quality in the Berg River through implementing river and riparian zone rehabilitation in the catchment area. The Department is working closely with the National Department of Water Affairs and is also engaging with the municipalities of Stellenbosch, Drakenstein and Breede Valley in this regard. This plan, through the Expanded Public Works Programme, has contributed to the creation of approximately 30 jobs with most of the opportunities linked to the clearing of alien invasive species.
- 2.2.4 The Western Cape Greenest Municipality competition is open to all 29 municipalities. The City of Cape Town, being the only metropolitan municipality in the province, participates in a similar competition at a national level. Participation is voluntary and 20 out of the 29 municipalities participated. However, all municipalities are encouraged to participate. At the end of the adjudication and awards process, a report is published on the competition and its outcomes.
- 2.2.5 There is currently no baseline data available on waste volumes in South Africa and the province. Work is underway in this regard and the Department has developed a model for those municipalities who do not have weigh bridges. There is a calculator in place which assists in building such a baseline. The Department has implemented an electronic integrated waste management system that is able to process data to create a set of baseline data. The combination of having more weigh bridges is preferable as the calculator is reasonably accurate in terms of the volumes.
- 2.2.6 Section 24G of the National Environmental Waste Management Act (Act 59 of 2008) provides for instances where people have commenced with activities that require environmental authorisation without getting the necessary authorisation in the first instance. Of concern are the number Section 24G transgressions.
- 2.2.7 The funding for the two items of under expenditure mentioned in the overview was held in trust by Provincial Treasury and in the case of the RESP/VPUU allocation, transfer of the funds could not take place before the agreements, implementation plans and protocols were signed with the funder, the German American Bank. The Department accepted the funds knowing that they would not fully spend it. This is of concern to the Committee as the Department accepted the funds without the necessary agreements in place.
- 2.2.8 The disparity that exists within the levels of representivity within the Department in terms of gender and race is of concern.
- 2.2.9 The Saldanha, Swartland, Breede Valley and Theewaterskloof municipalities were invited to become part of the RESP/VPUU programme. A requirement that formed part of the terms and conditions of the German donor funding was that the Department should focus on municipalities in close proximity to the metropolitan area. There were thus donor conditions and capacity constraints in supporting all municipalities.

- 2.2.10 In the year under review the Department received 500 Environmental Impact Assessments, 634 applications have been finalised and 258 notices have been served on transgressors.
- 2.2.11 The responsible department for development planning is the National Department of Rural Development and Land Reform under the auspices of their spatial planning and land use management section. The Department has been responsible for the piloting of the Spatial Planning Land Use Management Act (Act 16 of 2013) and the Western Cape Land Use Management Act (Act 3 of 2014). The Western Cape is the most advanced in the implementation of the afore-mentioned Acts.
- 2.2.12 Air quality management encompasses all three spheres of government and the Air Quality Officers Forum provides the platform for active debate on relative issues. The province has 11 air quality monitoring stations. Plans are underway to establish stations in the Beaufort West and Saldanha Industrial Development Zone areas. The City of Cape Town manages 13 stations that are situated in the metropolitan area. The Department is the licensing authority for the Maitland Crematorium. The crematorium currently has a provisional atmospheric emission license. It has proved difficult to find the right people to fill the vacancies of Air Quality Officers. The National Association for Clean Air provides training but air quality is a new discipline in comparison to the other sciences. An accredited course is in the process of being developed and the Department is involved with the development of the course curriculum.
- 2.2.13 The Renewable Energy Training Project is a project that has been undertaken for the first time under the EPWP programme. Individuals are trained in both plumbing services and energy services so that they can participate in the solar panel distributions that are happening in the public and private sectors. The plan was to procure a service provider who could assist with the training and who was also familiar with the EPWP system. The solar panel installation market is not well regulated and the Skills Education Training Authorities have not yet stipulated the type of training required. This project would be incredibly useful as the renewable energy market is expanding and likely to continue in this way.
- 2.2.14 It appears that the middle band in terms of the hierarchical structure within the Department is the band where appointments, resignations and absenteeism happens the most. It is of concern to the Committee that 35 employees out of the 41 employees who resigned did not feel a need to declare a reason for leaving.

3. Information requested

The Committee REQUESTED that the Department provide it with:

- 3.1 A report on the Berg River Improvement Plan with specific reference to the riparian areas of the river where the pollution levels are high, as well as the measures that it would take in reducing the pollution levels;
- 3.2 The report on the Sustainable Settlement Innovation Summit;
- 3.3 The high level assessments that were conducted on all municipalities relating to the municipal support programme on climate change;
- 3.4 The State of Air Quality Management Report;

- 3.5 The reports emanating from the Air Quality Officers Forum;
- 3.6 The Provincial Air Quality Management Plan and related compliance and monitoring measures;
- 3.7 The Provincial Air Quality Management Framework;
- 3.8 The National Air Quality Officers Annual Report;
- 3.9 A step-by-step process of the legislative time-frames for the Environmental Impact Assessments (EIA's) that were finalised in terms of the National Environmental Management Act, EIA regulations; and
- 3.10 The relevant information when posts are filled, such as the medium that was used for advertising, the number of people who applied and the number of individuals shortlisted, so that the Committee can clearly understand the process that was followed in attracting suitable candidates in line with the Department's Transformation Equity Plan.

4. Recommendations

The Committee RECOMMENDED that the Department:

- 4.1 Add footnotes when the national template does not allow for an explanation so that unnecessary questions and explanations are avoided; and
- 4.2 Review and embark on more realistic target settings even if these targets are demand-driven.

5. CapeNature

5.1 Overview

The year under review marks the end of Cape Nature's five year strategic plan. CapeNature has increased their conservation estate by over 100 000 hectares and have ensured that they are operating in closer alignment with the Department. CapeNature has created more than 5000 work opportunities through the EPWP programmes and has established many exclusive and unique tourism infrastructure projects to support biodiversity conservation.

The report under review focuses on four programmes, namely, Administration and Governance, Biodiversity Support, Conservation Management and Marketing and Eco-tourism. These programmes were underpinned by 30 performance indicators of which CapeNature fully achieved 25, partially achieved four and did not achieve one.

5.2 Findings

- 5.2.1 Environmental crime affects all individuals and is closely linked to the economic climate. In the past, the Department has tried to control illegal activities through law enforcement and not through education. Some wild life crime is beyond the control of CapeNature as it involves huge syndicates. Abalone poaching is a problem along the West Coast and in Betty's Bay. CapeNature is mindful of the safety of their staff when dealing with environmental crimes. They have very few marine rangers and therefore rely on partnerships.

- 5.2.2 When faced with budget constraints, CapeNature had to look at operations versus personnel. There are 23 unfunded vacancies. These are reviewed on a weekly basis. However, personnel at the nature reserves are prioritised.
- 5.2.3 The contingency liabilities of fires amounts to R52 million. This dates back to 2009 when fires were rampant in the Western Cape and, as a result, many claims were instituted against CapeNature. There are presently eight claimants with unresolved cases and if cases are unresolved then CapeNature must declare it. This then implies that potential debt could become actual debt should the case come to finality. Fires on private land adjacent to nature reserves are a concern. Determining the origin of fires is a complex and technical process. CapeNature has embarked on a process to train a number of their staff in determining the cause of fires because this is critical in winning any future legal cases.
- 5.2.4 The organisational structure of CapeNature makes it possible to manage biodiversity and to respond to the economic needs of the province. In terms of partnerships, public private partnerships and stewardship programmes are part of the mechanisms used to manage conservation issues.
- 5.2.5 CapeNature has embarked upon a programme, together with the EPWP, to create jobs to remove alien invasive plants and to ensure water security by managing their catchment areas. All four programmes within CapeNature are designed to address the challenges of alien invasives.
- 5.2.6 In terms of the filling of posts, the Corporate Services Director and Chief Financial Officer has been appointed.
- 5.2.7 CapeNature has formed a relationship with the Commission for Conciliation, Mediation and Arbitration, which has conducted workshops for managers as it was found that managers lacked the necessary skills for following proper procedures in terms of the disciplinary process to be followed.
- 5.2.8 There were seven dismissals in the review period as a result of sexual harassment and petty cash fraud.

5.3 Request for information

The Committee REQUESTED that CapeNature, in consultation with the Western Cape Education Department, compile an educational programme on nature conservation and biodiversity that can be rolled out to schools in the province.

6. Conclusion

The Committee notes its appreciation for the response of the Department of Environmental Affairs and Development Planning and CapeNature to the scrutiny of the Annual Reports and wishes to thank the Minister and Head of Department, Chief Executive Officer of CapeNature and the Chairperson of the CapeNature Board for their contributions and efforts in this regard.

3. REPORT OF THE STANDING COMMITTEE ON COMMUNITY SAFETY ON THE 2014/2015 ANNUAL REPORT OF THE DEPARTMENT OF COMMUNITY SAFETY DATED 16 NOVEMBER 2015 AS FOLLOWS:

1. Introduction

Annual Reports are key instruments for the departments to report on performance measured against performance targets and budgets as outlined in the Strategic Plans and Annual Performance Plans of the Department.

As part of its oversight function, the Standing Committee on Community Safety considered the Annual Report of the Department of Community Safety on 5 November 2015.

The Committee Report highlights the Committee's findings and recommendations related to the performance of the Department and its entities during the year of review.

2. Overview

The Annual Report Programme for the 2014/2015 financial year was advertised in selected newspapers, inviting stakeholders and members of the public to attend and participate in the discussions.

Research analysis of the Department's Annual Report was conducted by the Western Cape Provincial Parliament's Research Unit to assist Members in preparing for the oversight meeting. The Committee's findings and recommendations are based on the interaction that the Committee had with the Department during the oversight meeting held on 5 November 2015. The Committee relied on the research that was provided, research by individual Members, the regular oversight meetings that were held with the Department relating to Quarterly Performance Reports during the year under review and the input provided by the Minister and the departmental officials.

3. Inputs received from the public

Members of the public were given an opportunity to give input on the Annual Report of the Department of Community Safety. Representative of various Community Police Forums as well as a representative of the Nyanga Development Forum raised the following key points pertaining to the Department:

- 3.1 The matching grants initiative needs to be improved.
- 3.2 It is not feasible to hold separate Community Police Forum and Community Safety Forum meetings if these two forums are linked.
- 3.3 The Department should consider revisiting its training curriculum for Neighbourhood Watches.
- 3.4 Community members involved in Neighbourhood Watches are from older age groups and are mostly pensioners.
- 3.5 There is a large proportion of females involved in Neighbourhood Watches.
- 3.6 Funding Neighbourhood Watches could be used for strengthening street committees.

- 3.7 The Department needs to improve its communication methods with the Community Police Forums as well as the Cluster Community Police Boards, especially notifications about meetings and training.
- 3.8 The Department needs to be more receptive to the input given by Community Police Forums.

4. Findings of the discussion on the Department of Community Safety's Annual Report 2014/2015

- 4.1 The safety kiosks have rendered a noticeable impact especially since the Minister of Community Safety signed Memoranda of Understanding with municipalities wherein these safety kiosks have been placed.
- 4.2 Some of the safety kiosks have been donated and as such assigning personnel to man these kiosks has been challenging.
- 4.3 The Department is in the process of realigning its staffing structure as per the Civilian Secretariat for Police Act (Act 2 of 2011).
- 4.4 There are ongoing discussions by the task team comprised of departmental officials and members of the South African Police Service in order to address and implement recommendations of the Khayelitsha Commission of Inquiry. Certain recommendations have already been implemented.
- 4.5 There are efforts by the task team to engage other role players from Khayelitsha.
- 4.6 There are 134 religious institutions based in the metro and 35 based in rural areas that constitute the 169 organisations on the Youth Safety and Religion Programme.
- 4.7 The Wolwekloof Academy will also benefit from the Further Education and Training College bursary opportunities.
- 4.8 There is no transfer of funds from the Department to Northlink College as the Department acts as a link between Northlink College and potential bursars, including graduates of the Wolwekloof and Chrysalis academies.
- 4.9 It is challenging to merge the areas of interest that Chrysalis graduates have and the nature of the job placements as these placements are dependent on the partnerships that the Department has developed.
- 4.10 The Department has not experienced major impact from the shifting of the Traffic Department to the Department of Transport and Public Works.
- 4.11 The Department has not yet commissioned research nor has it contracted companies to conduct research on the effects of alcohol abuse.
- 4.12 The Department is in the process of commissioning research in accordance with recommendations of the Khayelitsha Commission of Inquiry in order to understand the needs of the community, specifically the effects of alcohol abuse and alcohol trade.
- 4.13 The filling of Chief Director posts in the Department were affected by a moratorium placed on appointing senior officials. The moratorium refers to a circular by the Director General that indicated that all senior positions will only be filled after the 2014 national elections. The final staffing structure has not yet been approved.
- 4.14 The Neighbourhood Watch regulations have been completed and will be published for public comment towards the end of January 2016.
- 4.15 The National Department of Labour has reviewed the Department of Community Safety's Employment Equity Plan.

- 4.16 The Department reported that suitably qualified African females seldom apply when posts for Senior Management Services are advertised.
- 4.17 The Department's succession plan includes relevant ongoing training, however the plan does not spread across all posts.
- 4.18 The Department is working towards providing training and resources to Neighbourhood Watches in order to develop these structures into capable partners.
- 4.19 The Department is working on a plan to ensure that Community Police Forums remain on the Expanded Partnership Programme (EPP) uninterruptedly as opposed to being dependent on the signing of Memorandum of Agreements that are signed annually.
- 4.20 The Department did not transfer funds to the Violence Prevention through Urban Upgrade (VPUU) but assisted with the donation of safety kiosks and the placement of Chrysalis graduates.
- 4.21 The Department transferred R5.2million to the Safety Lab for designing various safety programmes that are facilitated by the Department.
- 4.22 The *Court Watching Brief Programme* is rolled out at five magistrate courts, namely, Bellville, Cape Town, Mitchell's Plain, Wynberg and Khayelitsha. There are plans to expand the roll out to 25 courts.
- 4.23 The Western Cape Police Ombudsman deals with service delivery complaints against the police as opposed to the Independent Police Investigating Directorate (IPID) which deals with criminal cases.
- 4.24 The Community Police Forums use the facilities at the relevant police stations to complete the reports needed for the Expanded Partnership Programme.
- 4.25 There is no specific computer literacy training given to the Community Police Forums.
- 4.26 The target for the number of police clusters with community organisation databases has been re-aligned in accordance with the number of clusters as opposed to the number of police stations, as reported in previous years.
- 4.27 There are Chrysalis graduates placed at Tygerberg Hospital to assist with directing patients to the correct places that they need to consult.
- 4.28 The Department reported that most of the departmental resignations were by young staff members, which is a normal trend.

5. Papers, reports and information requested by the Committee

The Committee requested that the Department provides the Committee with the following information by 29 January 2015:

- 5.1 A list of the areas where the 40 safety kiosks are located.
- 5.2 An urban - rural area breakdown for the following programmes: Youth Safety and Religious Programme (YSRP) and the Further Education and Training College bursary opportunities.
- 5.3 A copy of the Memorandum of Understanding with Northlink College.

- 5.4 A project plan in respect of the expected timelines for the completion and implementation of the Neighbourhood Watch regulations.
- 5.5 The total cost of the 50 000 access cards purchased by Security Risk Management.
- 5.6 A copy of the advertisement for the four mentioned Senior Management Service posts.

4. REPORT OF THE STANDING COMMITTEE ON ECONOMIC OPPORTUNITIES, TOURISM AND AGRICULTURE ON THE ANNUAL REPORTS OF THE DEPARTMENT OF AGRICULTURE AND ITS ENTITY, CAPE AGENCY FOR SUSTAINABLE INTEGRATED DEVELOPMENT IN RURAL AREAS (CASIDRA) FOR THE YEAR ENDED 31 MARCH 2015, DATED 30 OCTOBER 2015.

1. Introduction

The Annual Report programme for the 2014/15 financial year was advertised in newspapers, inviting stakeholders and members of the public to attend and participate in the discussions.

Members of the Standing Committee on Economic Opportunities, Tourism and Agriculture deliberated on Part A: General Information, Part B: Performance Information and Part D: Human Resource Management of the Annual Reports of the Department of Agriculture and its Entity, Cape Agency For Sustainable Integrated Development In Rural Areas (hereinafter “Casidra”). Members of the public were also given an opportunity to pose questions and make oral submissions.

2. Overview

As part of its oversight function the Committee considered the Annual Reports of the Department and its Entity on 30 October 2015. The Annual Report is the key instrument to report departmental performance measured against the performance targets outlined by the Department of Agriculture and its entity, Casidra in its Strategic Plan, Annual Performance Plan and its budget. The role of standing committees in overseeing Annual Reports of departments is crucial in closing the accountability loop of planning, budgeting, implementation, reporting, auditing and oversight.

Before proceeding to the consideration of the respective annual reports, the Minister for Economic Opportunities, Minister A Winde, and the Head of Department, Ms J Isaacs, were given an opportunity to make opening remarks.

The Committee then proceeded to the consideration of the Annual Report of Casidra. The Chief Executive Officer, Mr M Brinkhuis provided the introductory and opening remarks. The Committee proceeded with a page by page consideration of the Annual Reports.

The Department of Agriculture’s role is to create opportunities for growth and job creation in the Province, particularly in the rural areas in the Western Cape.

The Department embeds good governance and integrated service delivery through partnerships and spatial alignment.

3. Input received from the public

Members of the public were given an opportunity to give input on the Annual Report of the Department of Agriculture. No input was received.

4. Findings/Concerns

4.1 Department of Agriculture

- 4.1.1 The Department implemented and co-funded 98 research and technology projects to improve agricultural production.
- 4.1.2 The Department has invested R53 429 million in Structured Agricultural Education and Training and assists in funding youth studying in the field of Agriculture. 48 Bursaries have been awarded to 2 852 students participating in Further Education and Training programmes.
- 4.1.3 The Department has a skill retention strategy but is still faced with skilled personnel leaving the Department due to better opportunities presented by the private sector and other spheres of Government.
- 4.1.4 Most business sectors have risks but the agriculture sector has a higher risk than any other sector due to climate change, disease control and other environmental factors resulting in individuals choosing other business ventures.
- 4.1.5 The Department created a directorate dealing with land reform matters and has a land reform advisory desk at the offices of Casidra to assist the Province in ensuring that at least 60% of all agricultural land reform projects are successful over the next five years.
- 4.1.6 There is a skill shortage in the veterinary profession. There are currently four veterinarians in training at the Department of Agriculture. Fewer individuals are attracted to the veterinary profession as this programme has a six year qualification requirement.
- 4.1.7 The prevalence of animal disease is of a critical concern in the Province as some animal diseases cannot be eradicated, it can however be controlled. The Department continuously offers public education awareness programmes around food safety and animal diseases.
- 4.1.8 The Department runs food garden programmes at schools to involve the youth. These programmes provide exposure to the youth on agriculture and organics. These programmes assist schools in generating additional funds, as this allows them to sell of the excess produce from the food gardens and provide food to schools that facilitate soup kitchens and feeding schemes.
- 4.1.9 The Department produces a food surplus for purposes of export internationally and to the local market.
- 4.1.10 The lack of independent meat inspectors by independent bodies at abattoirs is a challenge for the departmental officials to ensure proper regulatory control at all abattoirs. This has an effect on illegal slaughtering operations in the Province.

4.2 Casidra

- 4.2.1 Casidra works closely with the Department of Environmental Affairs and Development Planning and branches into agricultural land clearing to secure water resources.
- 4.2.2 The Entity is a key role player in the Berg River Improvement Project which aims to increase the quality of the water in the Berg River.
- 4.2.3 The contract between the Department of Agriculture and the Amalienstein, Waaikraal and Anhalt farms came to an end on 31 March 2015. The contract was subsequently extended for five years for management and maintenance of the farms. These farms have been earmarked by the National Department of Rural Development and Land Reform for transfer to communities. Up until a directive is given by the National Department of Rural Development and Land reform, Casidra is managing the day to day activities at these farms.

5. Recommendations

The Committee RECOMMENDED that Casidra brief the Committee on the Berg River Improvement Project, followed by a joint oversight visit with the Standing Committee on the Environmental Affairs and Development Planning to the Berg River Improvement Project.

6. Papers, reports and information requested by the Committee

The Committee REQUESTED that the Department provides the Committee with the following information by 25 January 2016:

- 6.1 The briefing document on the licensed abattoirs and the illegal slaughtering operations;
- 6.2 The list of schools that are involved in food security programmes and the list of farms that produced a food surplus;
- 6.3 A report on the interventions planned for alcohol and drug abuse and the areas where these interventions are implemented;
- 6.4 The guideline of the different tender levels for construction contractors;
- 6.5 The business plans for the Amalienstein, Waaikraal and Anhalt farms; and
- 6.6 A list of black commercial farmers.

7. Conclusion

The Chairperson thanked the Minister, Department and Casidra for their preparation and responses to questions raised by the Committee members.

The Chairperson reiterated the Committees' appreciation for the Department's clean audit outcome for the year under review and that this shows the Department's commitment to good governance.

5. REPORT OF THE STANDING COMMITTEE ON ECONOMIC OPPORTUNITIES, TOURISM AND AGRICULTURE ON THE ANNUAL REPORTS OF THE DEPARTMENT OF ECONOMIC DEVELOPMENT AND TOURISM AND ITS ENTITIES, WESTERN CAPE TOURISM, TRADE AND INVESTMENT PROMOTION AGENCY (WESGRO), SALDANHA BAY INDUSTRIAL DEVELOPMENT ZONE LICENCING COMPANY (SOC) LTD AND WESTERN CAPE LIQUOR AUTHORITY FOR THE YEAR ENDED 31 MARCH 2015, DATED 6 NOVEMBER 2015

1. Introduction

The Annual Report programme for the 2014/15 financial year was advertised in newspapers, inviting stakeholders and members of the public to attend and participate in the discussions.

Members of the Standing Committee on Economic Opportunities, Tourism and Agriculture deliberated on Part A: General Information, Part B: Performance Information and Part D: Human Resource Management of the Annual Reports of the Department of Economic Development and Tourism and its entities, Western Cape Liquor Authority, Western Cape Tourism, Trade and Investment Promotion Agency (hereinafter “Wesgro”) and Saldanha Bay Industrial Development Zone Licencing Company (SOC) Ltd, on 6 November 2015. Members of the public were also given an opportunity to pose questions and make oral submissions.

2. Overview

As part of its oversight function, the Committee considered the Annual Reports of the Department of Economic Development and Tourism and its entities, Western Cape Liquor Authority, Wesgro and Saldanha Bay Industrial Development Zone Licencing Company (SOC) Ltd. The Annual Report is the key instrument to report on performance measured against their performance targets and budgets as outlined in their Strategic Plans and Annual Performance Plans.

Before proceeding to the consideration of the Annual Reports, the Minister, the Head of Department, the respective Chief Executive Officers and Chairpersons of the Entities were given an opportunity to make opening remarks.

The Committee commended the Department of Economic Development and Tourism for being awarded the runner up for best small department in the country.

The Western Cape Liquor Authority is the regulating body that ensures that the aims of the Western Cape Liquor Act (Act 4 of 2008) are implemented and only reports on activities of liquor license holders. The Western Cape Liquor Authority has no information on the 25 000 illegal liquor traders as these cases are reported to the South African Police Service (hereinafter, SAPS).

3. Inputs received from the public

Members of the public were given an opportunity to give input on the Annual Reports of the Department and its Entities. No input was received.

4. Findings/Concerns

4.1 Department of Economic Development and Tourism

- 4.1.1 The unemployment rate is growing rapidly on a national level but the unemployment rate has decreased to 20.6% in the Western Cape.
- 4.1.2 The Committee noted that the vacancy rate on senior management level declined to 0%, which means that all vacancies have been filled.
- 4.1.3 The employment equity representation within the Department is not adequately addressed.
- 4.1.4 There is a mismatch between skills needed in the economic sector and professions being offered in higher education institutions. Currently the challenge facing the Department is aligning the skills gap with training offered in educational institutions.
- 4.1.5 Career guidance is needed at school level to raise awareness on the skills that are high in demand in the Province or other parts of the country. This would allow learners to make appropriate subject choices at secondary school level.
- 4.1.6 Mathematics is needed in the economic sector. The Department envisages meeting with basic education institutions to encourage learners to select mathematics instead of mathematics literacy.
- 4.1.7 The new visa regulations implemented by the National Department of Home Affairs affected the tourism sector more adversely than the Department anticipated.
- 4.1.8 Extending working visas has also been a challenge for the Department for the Business Process Outsourcing (BPO) sector.
- 4.1.9 Some of the targets of programmes were set lower in comparison to the previous financial year. The Department experienced difficulty setting targets due to unforeseeable external factors as the fluctuating exchange rates, oil price and interest rates.
- 4.1.10 The indicators for certain targets were left blank in the Annual Report, as these were indicators set by national government that were not relevant to this Province.
- 4.1.11 The record and report relating to tourism statistics for international arrivals to the Western Cape were not stated clearly in the Annual Report of the Department.

4.2 Western Cape Tourism, Trade and Investment Promotion Agency (Wesgro)

- 4.2.1 Wesgro is the co-ordinating conveners of the Air Access Strategy across the Province.
- 4.2.2 A key priority for Wesgro is to drive investments and opportunities into Project Khulisa focusing on job growth, oil and gas, tourism and agri-processing.
- 4.2.3 Foreign direct investments relating to new technology being brought into the Province has a positive outcome on skills development.

4.3 Saldanha Bay Industrial Development Zone Licencing Company (SOC) Ltd

- 4.3.1 There was no engagement between the Saldanha Bay Industrial Development Zone Licencing Company (SOC) Ltd and the Committee for the year under

review. Due to ownership and control over the entity in April 2014, this was the first time that the Entity tabled the Annual Report for consideration by the Committee.

- 4.3.2 The Saldanha Bay Industrial Development Zone Licencing Company (SOC) Ltd is a programme within Wesgro, the entity, known as Programme 8. The Auditor- General provided an opinion that Wesgro is the 100 percent Shareholder of Saldanha Bay Industrial Development Zone Licencing Company (SOC) Ltd, but has no control over the entity and therefore recommending Saldanha Bay Industrial Development Zone Licencing Company Ltd (SOC) to compile its own Annual Report.
- 4.3.3 The role of the Province is to draft and pass legislation to declare Saldanha Bay Industrial Development Zone Licencing Company (SOC) Ltd according to the Public Finance Management Act (Act 1 of 1999) as a Schedule 3C Public Entity.

4.4 Western Cape Liquor Authority

- 4.4.1 The Western Cape Liquor Authority offers educational awareness programmes as social responsibility initiatives at schools to educate learners on the social ills brought on by liquor abuse through drama, screening of videos on the abuse of liquor and distributing educational material on liquor abuse. Currently there is a lack of staff capacity to present follow-up sessions on these educational awareness initiatives.
- 4.4.2 At the end of each calendar year a list is compiled to monitor whether previous license holders have renewed the licenses again. The Province currently has 8 800 license holders.
- 4.4.3 During the public hearing process on the *Western Cape Liquor Amendment Bill* [B 3-2015] participants alleged that illegal traders were paying the SAPS officials to ensure that they continue trading illegally.
- 4.4.4 Illegal liquor trading usually occurs due to businesses not meeting the zoning requirements as stipulated by the *Liquor Trading Days and Hours By-Law, 2010* (C 63/07/10).
- 4.4.5 The Western Cape Liquor Authority is currently running a pilot programme in the Swartland area and George by proposing that illegal liquor traders be integrated into demarcated business areas to operate their businesses and formally apply for liquor licences.

5. Recommendations

- 5.1 The Committee RECOMMENDED that:
- 5.1.1 Air Access and Airports Company South Africa (ACSA) briefs the Committee on the Air Access Strategy and the Tourism statistics for the number of international arrivals to the Western Cape for the year under review.
- 5.1.2 The Saldanha Bay Industrial Development Zone Licencing Company (SOC) Ltd briefs the Committee on its activities during the Saldanha Bay Industrial Development Zone Licencing Company (SOC) Ltd public hearings process.
- 5.1.3 The Western Cape Liquor Authority briefs the Committee on the issues experienced with the legal and illegal liquor traders.

- 5.2 The Committee **RESOLVED** to conduct an oversight visit to the skills development programme run by Abagold in Hermanus in the 2016/17 financial year.

6. Papers, reports and information requested by the Committee

The Committee **REQUESTED** that the Department of Economic Development and Tourism provides the Committee with the following information by 25 January 2016:

- 6.1 The strategy implemented in the Department to fill the vacancies on the organogram, as indicated on page 21 of the 2014/15 Annual Report;
- 6.2 A guideline on the manner in which the Department measured the tourist guides' satisfaction with the level and standard of service provided by the tourist guide registration office, as indicated on page 28 of the 2014/15 Annual Report;
- 6.3 A list of businesses assisted through departmental initiatives, as indicated on page 50 of the 2014/15 Annual Report;
- 6.4 An indication of the timeframes in place for the implementation of the Regulatory Impact Assessments in the Province, as indicated on page 61 of the 2014/15 Annual Report;
- 6.5 The list of Economic Development Projects supported at local and regional levels in the Province, as indicated on page 63 of the 2014/15 Annual Report;
- 6.6 The list of the Local Economic Development strategies aligned to Provincial Growth and Development Strategy and other spatial development plans, as indicated on page 63 of the 2014/15 Annual Report;
- 6.7 The baseline report developed during the 2014/15 financial year following the investment mapping audit undertaken during the 2013/14 financial year relating to the Green Economy; and
- 6.8 A list of tourism businesses assisted by the Tourism Enterprise Development Unit and the key strategies that assisted these businesses, as indicated on page 100 of the 2014/15 Annual Report.

The Committee **REQUESTED** that the Western Cape Liquor Authority provides the Committee with the following information by 25 January 2016:

- 6.9 A break down from South African Breweries on the volume of beer being sold to liquor license holders. In addition, the breakdown should specify retail outlets and licensed shebeens per region in the Western Cape.

7. Conclusion

The Chairperson thanked the Minister, Department and its entities for their preparation and responses to questions raised by the Committee members.

The Chairperson reiterated the Committees' appreciation for the Department's clean audit outcome for the year under review and that this shows the Department's commitment to good governance.