

**Office of the
Western Cape Children's Commissioner**

1 Director (SL 13)
1 Secretary (SL 5)

**Subdirectorate
Monitoring and Investigations**

Purpose: To monitor and investigate the well-being of children in the Western Cape and report thereon.
 Functions: 1. Monitor the level of service delivery to children within the Province.
 2. Initiate investigations and enquiries into allegations of service delivery efficiencies to children.
 3. Submit reports to the Western Cape Provincial Parliament and other institutions where applicable.

1 Deputy Director (SL 11)
 2 Assistant Director (SL 9)
 2 Children's Commissioner Officer (SL 8)

**Subdirectorate
Awareness and Advice**

Purpose: To promote and create awareness and advice on the rights of children and the role of the Western Cape Children's Commissioner in this regard.
 Functions: 1. Create awareness and an understanding of the Western Cape Children Commissioner's functions.
 2. Provide information and advice on children's rights and access to services.
 3. Initiate and conduct research with regard to policies and legislation pertaining to children.
 4. Render support in the lobbying of members of the National or Provincial parliament and other bodies related to the interests of children.

1 Deputy Director (SL 11)
 1 Assistant Director (SL 9)
 1 Children's Commissioner Officer (SL 8)

**Section
Administrative Support**

Purpose: To provide administrative support services.
 Functions: 1. Render support services with regard to:
 a. General administrative and office support.
 b. Financial and supply chain administration.
 c. Secretariat services.
 d. Registry and messenger services.
 e. Logistical services e.g. accommodation and transport.

1 Administrative Support Officer (SL 7)
 1 Personal Assistant (SL 7) (for utilisation by the Western Cape Children's Commissioner)