

WESTERN CAPE LIQUOR AUTHORITY INSPECTION FORM

WCP/LMATS NR TIME:.....				PREMISES NAME:					
				LICENCE HOLDER:					
Liquor Licence/Transfer Certificate displayed:	YES	NO	N/A	Contact number:					
Section 52 Appointment (Form 17/15):	YES	NO	N/A	Email address:					
Notice of Renewal in terms of the relevant year:	YES	NO	N/A	Premises Address:					
Proof of Renewal/Renewal Certificate displayed:	YES	NO	N/A						
Regulation 37(1) Notice Displayed:	YES	NO	N/A						
LICENCE ISSUE DATE/INSPECTED WITHIN 12 MONTHS	YES	NO	N/A	PRE - INSPECTION:			REMARKS		
GENERAL COMPLIANCE									
	YES	NO	N/A	Is the premises completed					
Sec 49(1) Holder of On-consumption licence Allowing Off-Consumption				Will the premises upon completion be suitable for use for the purpose of the licence					
Sec 49(2) Holder of an off-consumption Allowing On-consumption				Proximity to educational institution for people under 18 years of age					
Sec 49(4) Retail food store selling liquor other than natural wine				Proximity to institutions for the aged or frail					
Sec 49(5) Retail Food Store - Designated area not rendered inaccessible to public				Proximity to institutions for drug or alcohol related dependencies					
Sec 65(1) Unauthorized transfer of liquor licence				Proximity to religious Institutions					
Sec 51(1) Allowed person to acquire a fin interest of more than 5% without consent				Proximity to other licensed premises					
Sec 51(7) Unauthorized letting of the licence/licensed premises				Is the layout of the premises according to the submitted plan					
Sec 53(1)(a) Unauthorized alterations/extensions/additions of licensed premises				Is the applicant already conducting the proposed licensed business					
Sec 53(1)(b) Unauthorized changing the nature of the licensed business									
Sec 54(3) Allow a person under the age of eighteen (18) years to consume liquor				TYPE OF INSPECTION/COMPLIANCE ACTION TAKEN/JOINT OPS		YES			
Sec 54(1) Selling liquor to a person under the age of eighteen (18) years				Complaint:					
Sec 56(1) Permitted an under eighteen (18) year old to enter a restricted area				Request from LLT:					
Sec 57(1) Unapproved storage of liquor				Routine Inspection:					
Sec 59(8) Sells/supplies/allows the consumption of liquor after trading hours				Focused on under-age drinking and access to restricted areas:					
Sec 60(1) Failure to keep records in a prescribed manner				Observations conducted					
Sec 76(b) Sells/supplies liquor to drunk person/allow drunk person to stay on premises				Follow-up on Compliance Notice issued:					
Sec 69(11) Failure to comply with a Compliance Notice				Compliance Notice/ Certificate issued:					
				Joint Enforcement Operation (BLITZ):					
DECLARATION BY LICENCE HOLDER/MANAGER:				Info letter issued:					
1- I hereby confirm that the undermentioned Inspector visited my premises; and 2- Explained the findings of the inspection.				COMMENTS/NOTES/CONTRAVENTIONS					
Initial and Surname of Licence Holder/Manager:									
Signature:		Date:							
DECLARATION BY INSPECTOR:									
1- I hereby confirm that I visited the above mentioned premises and explained the findings of the inspection; and 2- I hereby confirm that I have no conflict of interest in the premises inspected.									
Initial and Surname of Inspector:									
Signature of Inspector:		Date:							
FORM CHECKED AND CAPTURED BY:									
Company/CC still registered with CIPC		Yes	No						
Initial and Surname:									
Signature:		Date:							