



REFERENCE: DCS 8/1/3/2

DRAFT MINUTES OF LEAP OPERATIONAL QUARTERLY STEERCOM 01/2021

DATE : **Thursday, 25 March 2021**

TIME : **11H00**

via SKYPE

<u>Present:</u>	<u>Initial</u>	<u>Désignation</u>	<u>Responsibility</u>
Mr. Trevor Wingrove	(TW)	Director	DoCS
Mr. Rudolph Wiltshire	(RW)	Chief Law Enforcement Services	CoCT
Mr. R Lagkar	(RL)	Deputy Director	DoCS
Mr. Bhekithemba Simelane	(BS)	Deputy Director	DoCS CoCT
Mr. Shaun Smith	(SS)	Assistant Chief: Law Enforcement	CoCT
Mr. Marius Schoeman	(MS)	Project Manager: Corporate Services	CoCT
Prudence Prins	(PP)	Admin Officer	DoCS
1. <u>Welcome</u> RW welcomed everyone for availing themselves to the meeting			RW
2. <u>Apologies</u> No apologies received.			
3. <u>Previous Minutes</u> The previous minutes of 10 November 2020 was adopted.			TW
4. <u>LEAP Narrative assessment Overview</u> 4.1. LEAP first Narrative Financial Assessment at 31 December 2020			RL

<p>RL gave an overview and indicated that we have to report according to the clauses as per monitoring the financial framework within the TPA. The CoCTs expenditure is currently at 26%.</p> <p>4.2. Quarterly update 31 March 2021 RL mentioned that this detail relates to the expenditure to date. Opex and Capex budget. DoCS look at the output of all expenditures and if it is within the M&E Framework. It should be noted that there are areas of concern i.e. firearms and noted that due to the Covid-19 pandemic the financial expenditure was delayed.</p> <p>4.3. BOE Quarterly & CIVOC Reports & Narrative Reports due 30 March/ 30 June 2021 RL just aluded the meeting of the above and the due dates for submitting these reports. Separate meetings will be scheduled with regards to specific items or issues concerning</p>	
<p><u>5. LEAP Corporate & HR Support staff expenditures and posts in progress</u></p> <p>MS reported the following:</p> <p>Constructions at the various facilities is currently in progress and will hopefully be completed by end of June 2021.</p> <p>The recruitment process is delayed. They are currently busy with the assessment phase.</p> <p>LLEOs on track to appoint 260 by 1 April 2021 and the submission has reached Executive Director for signature. The contract will then be generated.</p> <p>The bulk of staff to be appointed during the month of April 2021.</p> <p>RL mentioned that should there be any hick-ups we should do an adjustment on the 2021/22 budget.</p>	TW
<p><u>6. Operational Deployment Verification as at 31 December 20 & 31 March</u></p> <p>6.1. LEAP Phase 2(Next 500) Currently in progress. 250 to start in April 2021 following another 49LLEOs to start by 20 April 2021 due to delays. The appointment of 50 vacant Inspectors is also in progress.</p> <p>6.2. BOE Over deployment Status & Vetting status as at 31 December 2020 & 30 March 2021</p>	MS FB

<p>FB mentioned to the meeting that the methodology they are using i.t.o. verification of deployment is counting warm bodies. This mean staff on maternity lea, suspensions, resignations, no appointment cards etc. are not counted as a warm body.</p> <p>6.3. Update on Mitchells Plain deployment The current deployment is 50 and it should be noted that the focus is not on the quantity but quality.</p>	<p>SS</p>
<p><u>7. Narrative – NST Facilities Establishment</u></p> <p>7.1. Firearm & Armoury Installation progress SS mentioned to the meeting that they are currently busy with the process in barcoding the safes. The bulk of the safes will be in Bishop Lavis and 7 in Mfuleni.</p> <p>7.2. LEAP Procurement update MS provided an update on the following: Radios – 7.1. Million spent Uniforms – The current tender has been delayed with 6-7 months. The legal adviser made a recommendation to review. Firearms urgent matter to attend to.</p>	<p>SS</p> <p>MS</p>
<p><u>8. LEAP Reporting and capturing -Powerbi Dashboard</u></p> <p>BS indicated to the meeting that 66% in terms of developing the BI Dashboard reporting template are done. This will be introduced to managers to review and for approval once finalised.</p>	<p>BS</p>
<p><u>Closing</u></p> <p>The meeting was adjourned at 12h15</p>	