



DRAFT MINUTES OF LEAP OPERATIONAL STEERCOM 4/2020

DATE : **Tuesday, 10 November 2020**

TIME : **13h30**

PLATFORM: **via MS Teams**

<u>Present:</u>	<u>Initial</u>	<u>Designation</u>	<u>Responsibility</u>
Mr. T Wingrove	(TW)	Director	DoCS
Mr. Johan Brand	(JB)	EDP	DoCS
Ms. Amanda Dissel	(AD)	Director	DoCS
Mr. R Lagkar	(RL)	Deputy Director	DoCS
Mr. Shaun Smith	(SS)	Chief Director: Law Enforcement	CoCT
Mr. Marius Schoeman	(MS)	Project Manager: Corporate Services	CoCT
Preston Voskuil	(PV)	Brigadier	Saps
Ms. Sivuyisiwe Nqini	(SN)	Law Enforcement: Finance	CoCT
Ms. Prudence Prins	(PP)	Admin Officer	DoCS
<u>Apologies</u>			
Mr. Petrus Roberts	(PR)	Director (technical challenges)	CoCT
Mr. Mark O'Connor	(MO)	Acting: Support Service Manager	CoCT
Mr. Jason Hamilton	(JH)	Regional Inspector: Law Enforcement	CoCT
<u>1. Welcome</u> TW welcomed everyone for availing themselves for the meeting. The meeting was delayed due to technical MS teams challenges from COCT . Several CoCT could not connect to the meeting and apologised .			TW
<u>2. Previous Minutes</u> The previous minutes of the meeting on 29 October 2020 was adopted. TW mentioned the suggestion of a roaming team consisting of 50 LEAP officers was discussed with the Acting HOD who are furthermore in the process discussing it with the Minister. Feedback are awaited. The roaming team will not only deal with land invasion but will attend or assist other emergency requests. PV indicated the following concerns: The objective of the safety plan is to address the murder rates in the province and ensure reduction, is there any correlation between the operations of the roaming team and the			TW MV

<p>safety plan. Secondly, were there any engagements with higher authority to to enforce these operations as it is not part of the safety plan.</p> <p>JB responded should we deviate from the business plan in any way the business plan should be escalated and amended at a higher level. The business plan will be circulated to all members for input in order to secure final sign off.</p> <p>The business plan will be circulated to all members for final input.</p>	<p>JB</p>
<p><u>3. Announcement: WC Safety Plan head appointment</u></p> <p>TW announced the following:</p> <p>Mr. Johan Brand was seconded to the Department of Community Safety via the Western Cape Economic Development Partnership to oversee the implementation of the Safety Plan.</p> <p>Brigadier Voskuil will be the official representative from SAPS.</p> <p>The final version of the Governance Framework to be forwarded to the above members.</p>	<p>TW</p>
<p><u>4. Business Plan Update</u></p> <p>It is noted that the proposed next five areas i.e. Mfuleni, Harare, Gugulethu, Kraafontein and Mitchells Plain was forwarded from Acting HOD, Adv. Pillay to Executive Director Bosman on 2 November 2020. Although unconfirmed, it should be added to the business plan. The methodology and clear evidence-based reasons used, and data led to the selection of the priority areas should be indicated in the business plan.</p> <p>MS presented the updated business plan and indicated that it is ready for distribution and comments via track changes. Khayelitsha Site C to be changed to Khayelitsha Site B to be corrected in Business plan. MS will distribute the Business Plan for input .</p>	<p>TW</p> <p>MS</p>
<p><u>5. Training Pipeline – EPWP & 162 existing trainees</u></p> <p>The idea is to use the EPWP pipeline to expand some of the law enforcement officers that's already been trained especially where they need assistance. MS is looking if they can integrate the existing pipeline and expand the 150 that was trained last year and integrate them into the pipeline. There might be further requirements such as driver's license, etc.</p> <p>Docs will set up a training and recruitment meeting next week with Director Lackay and will include MS as well as Mr Mark O'Connor to discuss the recruitment plan. The EPWP pipeline can be reviewed in this meeting and feedback to be provided in t he next meeting .</p>	<p>RL</p> <p>RL</p>

<p><u>6. Operational Deployment status presentation 12 Oct-1 Nov</u></p> <p><u>6.1 LEAP deployment status.</u></p> <p>RL resented the current status of deployment. The variations between weekends and weekdays noted. The Deployment currently at 70%- 75% of LEAP staff in the priority areas .</p> <p>PV indicated the following observations from SAPS side noting that the imbalance i.t.o. the LEAP deployment over weekends is concerning. Data led policing tells us that 60-75% of all murders is taking place over weekends. Less people are operationally available over weekends. Another concern is that 20-25% of the members are for non-safety plan initiatives. The current areas are weekend problematic areas.</p> <p>SS responded and indicated that CoCT is working on a rotational HR system which is all about labour relations and bargaining. They are currently looking at the crime threat analysis and are in the process of re-looking at the shift deployment times as well as for the HR section. Once further decisions are made at a senior level CoCt will feedback with recommendations.</p> <p>PV highlighted that SAPS ,CoCT and WCG are working towards the same objective which is to reducing serious violent crime and the murder rate. The meeting agreed with the sentiments from SAPS.</p>	<p>RL</p> <p>PV</p> <p>SS</p> <p>PV</p>
<p><u>6.2. LEAP Roaming Response Teams / Emergency deployment-10% (50 members)</u></p> <p>RL said they have a very tight framework that whatever the response team and roaming response team does in terms of other activities is closely linked with the objectives and its tide to the governance framework in more specifically.</p>	<p>RL/SS</p>
<p><u>7. LEAP Dedicated Festive Season deployment in Priority Areas</u></p> <p>SS said LEAP are currently deployed into their areas. Deployment in Manenberg has stopped on the 1st November 2020. The current LEAP teams will continue and be dedicated to the areas throughout Festive Season.</p>	<p>SS</p>
<p><u>8. Leap Reporting & impact data analysis team update</u></p> <p>AD said RF took the team through the data that can be stored and captured on the EPIC system and which is where LEAP data will be stored. CoCt are reviewing noting Workforce planning Resource allocation Vehicle and human resource management Dispatch functionally (taking calls, mobile components and the reporting)</p>	<p>AD</p>

<p>AD indicated several engagement are taking place on LEAP data and RL tasked to organize a worksession with CoCT Docs and SAPS to discuss the categorisation of data to facilitate reporting on LEAP. This was discussed looking at a LEAP Data team meeting an evidence-based approach to policing and trying to tie the indicators to the activities that the LEAP officers will be doing.</p> <p>The reporting frameworks must be adjusted in terms of the evidence-based approach to policing noting specifically which reporting indicators will be utilised to indicators measure a LEAP contribution to the reduction of the murder rate. AD will also follow up on the data integration and dashboard creation session where they can work with our IT services and CEI to create a dashboard for the data that is being collected.</p> <p>CoCT is busy refining electronic reporting format that will be used to report to Docs, on the data collected via LEAP & the Deployment. They are attempting to align this with police precincts as they have different boundaries. At this stage all the reporting is manual and not systems driven, and we working towards improving this.</p>	<p>AD/RL</p> <p>AD</p> <p>RI/AD</p>
<p><u>9. Next Meeting</u></p> <p>The provisional date for the LEAP Data categorisation / integration work session is 25 November and the next Operational Steercom meeting will be on 1 December .</p>	<p>RL</p>
<p><u>10. Closing</u></p> <p>TW thanked everyone and meeting was closed at 15hoo</p>	<p>RL</p>

CHAIRPERSON

DATE:

SECRETARIAT

DATE: