



## MINUTES OF LEAP PROJECT MEETING

**Date:** Friday, 23 October 2020  
**Time:** 08h00  
**Venue:** via MS Teams  
**Organiser:** HoD Community Safety

Present:	Initials	Designation	Responsibility
Adv Y Pillay	(YP)	Acting HOD - Chairperson	DoCS
Mrs L Govender	(LG)	Chief Director	DoCS
Mr T Wingrove	(TW)	Director	DoCS
Ms. A Dissel	(AD)	Director	DoCS
Mr M Frizlar	(MF)	CFO	DoCS
Mr R Lagkar	(RL)	Deputy Director	DoCS
M Schoemann	(MS)	Senior Project Manager	CoCT
Mrs J Bailey	(JB)	Secretariat	DoCS
<b>Apologies</b>			
Mr R Bosman	(RB)	Executive Director: Safety & Security	CoCT
Mr S George	(SG)	Chief Director	DoCS
<b>1. Opening &amp; Welcome</b>			
YP welcomed all present. The minutes of 09 October 2020 was accepted by the meeting as correct and no corrections/amendments were indicated.			YP
<b>2. Governance arrangements framework – Trevor Wingrove (TW)</b>			
<p>TW reported that from discussions in the Operational Steercom meetings and with the Acting HOD, a few amendments have been made to the framework. TW presented the amendments and indicated that the amended framework will also be presented at the next Steercom to be officially adopted. The next Operational Steercom will take place on 27 October 2020. TW confirmed that Brigadier Voskuil from SAPS was invited to attend the Operational Steercom. TW mentioned that due to not all items being dealt with in the Operational Steercom, sub-teams were established to resolve compliance reporting and technical matters between CoCT &amp; DOCS . These include :</p> <ul style="list-style-type: none"> <li>• Finance, HR &amp; Performance Reporting Sub-Team</li> <li>• Recruitment &amp; Training Sub-team</li> <li>• Data &amp; Impact Analysis Sub Team</li> </ul>			TW

<p>AD requested whether a SAPS representative can be part of the Data team and YP confirmed that the correct person from SAPS to invite is Brigadier Swart. LG recommended in terms of the Finance and HR compliance team to invite Nasreen Behardien from Strategic Services to support the BOE's.</p>	<p>AD LG</p>
<p><b>3. LEAP Business Plan and TPA progress – Trevor Wingrove (TW)</b></p> <p>YP informed the meeting that the Premier has mentioned in his State of the Province address that the next roll out of 500 LEAP officers will be deployed as from April 2021. The adjustment budget is due and urgently require the costing for the next 500 before province's financial year end. MS enquired whether this will affect the signing of the TPA. LG stated that the business plan and TPA must be updated for the full amount for this financial year but will confirm with Legal Services whether there should be an updated business plan and TPA. MS advised that implementation can be done by 2021 financial subject to recruitment processes.</p> <p>YP stated that the Province urgently requires the estimated additional funds required by CoCT to ensure implementation. MF advised that the revised budget is required by Provincial Treasury before the adjustments budget process in November. MS indicated that the CoCT will try and provide feedback by Monday, 26 October 2020 on the estimate budget for the additional 500. YP mentioned that the additional 500 LEAP officers being rolled out will target the next top 5 murder stations. MS noted that the additional 500 LLEO members must be divided in 5 areas on a thee (3) shifts system basis . CoCT will review if the 24-hour shift system can be implemented and if it will make operational impact. CoCT will investigate the respective options and update in the revised Business Plan.</p> <p>AD enquired with regard to which areas the additional 500 will focus on and indicated that the areas must be adjusted based on the crime stats. YP stated that the areas enquiries are to be dealt with at the Operational Steercom and a recommendation must be brought for this meetings consideration and approval by CoCT and MEC. AD and TW to review in the Operational Steercom and revert back in the next meeting .</p>	<p>YP LG MF MS AD/TW</p>
<p><b>4. LEAP priority areas and redeployment status : Razzaq Lagkar (RL)</b></p> <p>RL presented the assessment of deployment reports received form CoCT which was reviewed for the period July, August, September noting that by September there was a 94% focus on non-priority LEAP areas. RL indicated there was a significant improvement 12 Oct -18 Oct 2020 after the HOD directed that the focus must remain in the priority areas. The deployment in priority areas improved significantly with the amount of LLEO members deployed ranging between 303 members (67% priority areas focus) to 330 members (72% priority areas focused). TW emphasized that they had emphasized the focussed on the priority areas and advised CoCT that it will be closely monitored and a standing item on the Operational Steercom Agenda.</p> <p>YP stated that the deployment of LEAP officials in the 5 priority areas with a maximum of 20 LEAP officers redeployed for land invasions were considered as a temporary deployment. Furthermore, YP highlighted that the successes in the re-deployment to the priority areas such as Hanover Park over the last 2 weeks contributed to the expansion to the additional 500 officers. TW emphasize that as the Chairperson of the Operational Steercom , he will continue to emphasize the deployment monitoring in priority areas and advise the COCT Operational team accordingly.</p>	<p>RL TW MS TW</p>

<p>YP noted that there was a request from SAPS to assist with COCT Khayelitsha deployment. YP stated that those are not priority areas and it would not be advisable to forward the request and therefore Brig Hosking must be informed that LEAP officials are confined to specific areas. MS noted that the matters related to the limited armoury and lack of facilities will be escalated for prioritisation.</p>	<p>YP/ AD MS</p>
<p><b>5. Surveillance and data committee matters &amp; LEAP Data update – A Dissel (AD)</b></p> <p>AD reported that there was a meeting chaired by Dr Moodley with DoH and DoTP with regards surveillance committee. The two areas of focus were the data integration in terms of the safety plan and the establishment of area-based teams. AD reported that the LEAP data must inform the Surveillance Committee data . RL thanked Mam Amanda for supporting the LEAP Data Committee that is reviewing the indicators in order to provide better reporting. RL indicated that we aim to have a LEAP Dashboard. AD mentioned that Andrew Faull will also assist with the indicator development process. MF mentioned that he will explore with CEI to prioritise the IT resources for the proposed the LEAP data management and LEAP Dashboard</p>	<p>AD RL MF</p>
<p><b>6. Closing</b></p> <p>YP thanked all for their attendance. Meeting closed at 08h50.</p>	<p>YP</p>